

## WEMM Inspection Report/Enforcement Case Process Checklist

Facility Name: Elite Metal Finishing

RCRA ID No.: RCRA ID No.: IAR000518837

### Section 1 Report Review

Initials	Date	Activity (Database)
	01/26/2016	Inspection Date (RCRA Info & ICIS) 6
	02/16/2016	Report received by WEMM (ICIS) 7
	02/16/2016	Report transmitted by CO
(E)	2/24/16	Report mailed to facility and State
(E)	2/23/16	CMEL completed for violations noted on NOV (RCRA Info & ICIS) 14/16

Do you need additional Information? YES / NO (If No, go to Section 3)

### Section 2 Information Gathering

Initials	Date	Activity
		Information Request Letter mailed (RCRA Info & ICIS) 9
		Date response to the Information Request is due (RCRA Info)
		Response to Information Request Received (RCRA Info)

### Section 3 Case Status Determination

Initials	Date	Activity
(E)	2/23/16	Date determined further action (LOC, LOW, Referral, SNC) (ICIS)

Is facility a SNC? YES / NO (If YES, go to Section 7.)  
If inspection report can be closed with an informal action, continue to Section 4, 5, or 6, whichever is appropriate.

### Section 4 Letter of Compliance

Initials	Date	Activity
(E)	2/24/16	Letter of Compliance mail/ed (RCRA Info & ICIS) 11/28

### Section 5 Referral

Initials	Date	Activity
		Date of referral to State (KS, NE, MO), DOJ, Superfund _____ (indicate who received referral)

### Section 6 Letter of Warning

Initials	Date	Activity
		Letter of Warning Letter mailed (RCRA Info & ICIS)
		Date response to the Information Request is due (RCRA Info)
		Response to Information Request Received (RCRA Info) 28

### Section 7 Order Candidates

Initials	Date	Activity
		Date SNC determination is made (RCRA Info & ICIS) 11
		Date met with Attorney and Inspector
		Date of the Penalty Panel
		Date Notice Letter to the State sent
		Complete Multimedia Database memo
		Complete Penalty Calculation Worksheet
		File Complaint (RCRA Info & ICIS) 20
		File CAFO (RCRA Info & ICIS) 20

RCRA



548679

Citations on the Notice of Violation				
#	Federal/State Citation	Description	Date of Non-Compliance	Date of Compliance
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				

Correspondence (Telephone (T); E-Mail (E); Letter (L))		
Date	Type	Description

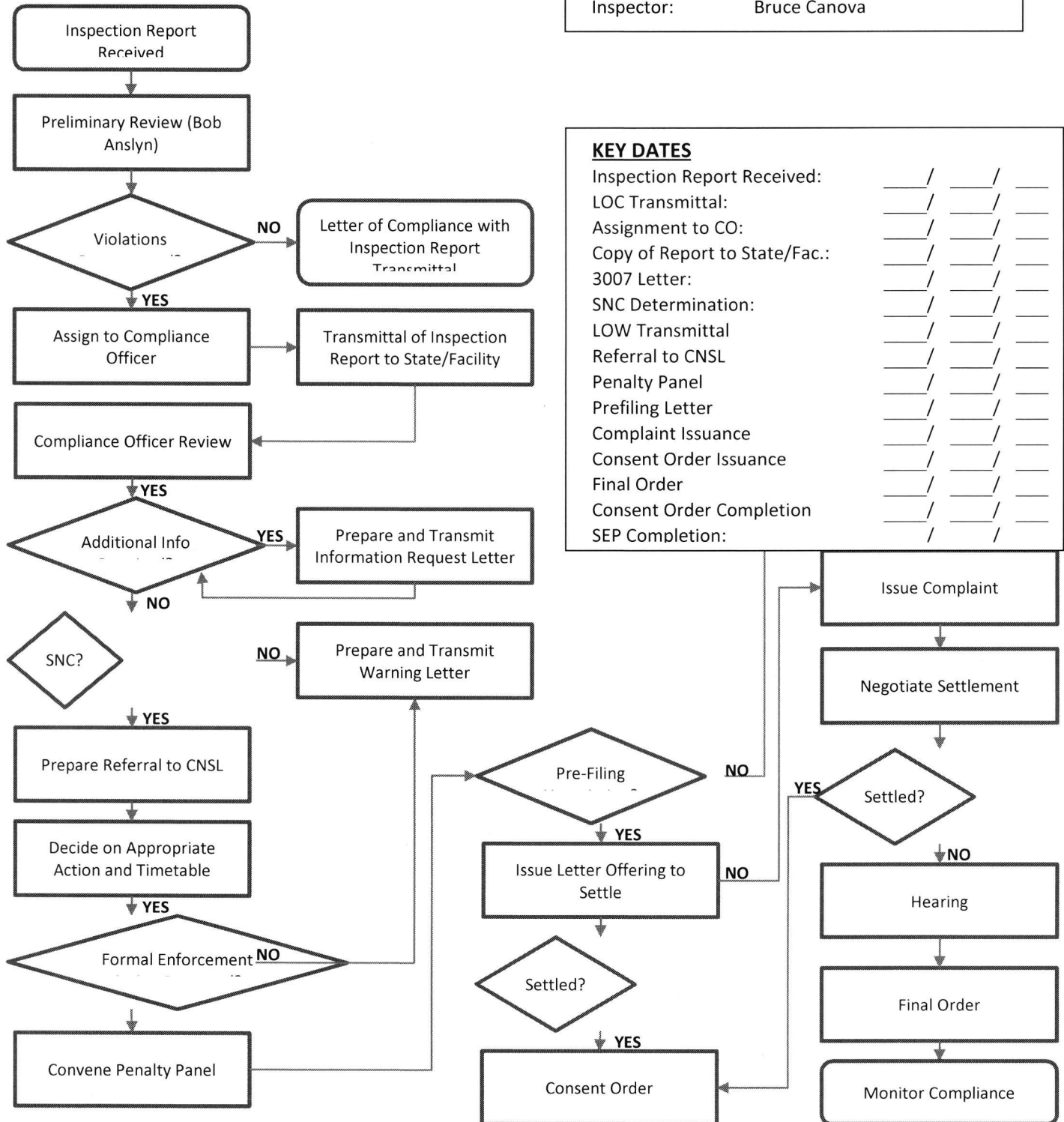
Supplemental Environmental Project (SEPS)				
#	Description	Estimated Cost	Actual Cost	Date Completed
1				
2				
3				
4				
5				

Supplemental Environmental Project (SEPS)				
#	Description	Estimated Cost	Actual Cost	Date Completed
1				
2				
3				
4				
5				

Monetary Settlement	
Penalty	Amount
Proposed	
Final Settlement	

# Inspection Report/Enforcement Case Processing Checklist

Company Name: Elite Metal Finishing  
 RCRA ID #: IAR000518837  
 Inspection Date: 01/26/2016  
 Inspector: Bruce Canova



## KEY DATES

Inspection Report Received: \_\_\_/\_\_\_/\_\_\_  
 LOC Transmittal: \_\_\_/\_\_\_/\_\_\_  
 Assignment to CO: \_\_\_/\_\_\_/\_\_\_  
 Copy of Report to State/Fac.: \_\_\_/\_\_\_/\_\_\_  
 3007 Letter: \_\_\_/\_\_\_/\_\_\_  
 SNC Determination: \_\_\_/\_\_\_/\_\_\_  
 LOW Transmittal \_\_\_/\_\_\_/\_\_\_  
 Referral to CNSL \_\_\_/\_\_\_/\_\_\_  
 Penalty Panel \_\_\_/\_\_\_/\_\_\_  
 Prefiling Letter \_\_\_/\_\_\_/\_\_\_  
 Complaint Issuance \_\_\_/\_\_\_/\_\_\_  
 Consent Order Issuance \_\_\_/\_\_\_/\_\_\_  
 Final Order \_\_\_/\_\_\_/\_\_\_  
 Consent Order Completion \_\_\_/\_\_\_/\_\_\_  
 SEP Completion: \_\_\_/\_\_\_/\_\_\_



Citations on the Notice of Violation				
#	Federal/State Citation	Description	Date of Non-Compliance	Date of Compliance
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				

Correspondence (Telephone (T); E-Mail (E); Letter (L))		
Date	Type	Description

Supplemental Environmental Project (SEPS)				
#	Description	Estimated Cost	Actual Cost	Date Completed
1				
2				
3				
4				
5				

Supplemental Environmental Project (SEPS)				
#	Description	Estimated Cost	Actual Cost	Date Completed
1				
2				
3				
4				
5				

Monetary Settlement	
Penalty	Amount
Proposed	
Final Settlement	